



County of Los Angeles
CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

January 19, 2010

33 JANUARY 19, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Board of Supervisors
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First District

MARK RIDLEY-THOMAS
Second District

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Third District

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MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
PROBATION DEPARTMENT SECURITY ENHANCEMENTS PROJECT
CATEGORICAL EXEMPTION – AWARD AGREEMENT
CAPITAL PROJECT NOS. 86952, 86953, 86954, 86955, 86956, AND 86960
(FIRST, THIRD, FOURTH, AND FIFTH DISTRICTS) (3 VOTES)**

SUBJECT

This action will allow the Department of Public Works (Public Works) to complete the feasibility study, programming and design documents, and to obtain jurisdictional approvals for the enhancement of security systems at Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls and Challenger Memorial Youth Center.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the Probation Department Security Enhancements Project is categorically exempt under the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Authorize the Director of Public Works to execute an agreement with JTC Architects, Inc. to provide architect/engineer design services for the project for a \$1,222,800 not-to-exceed fee funded by prior year net County cost allocated to the following Probation security enhancement-related capital projects (Capital Project Nos. 86952, 86953, 86954, 86955, 86956, and 86960).

"To Enrich Lives Through Effective And Caring Service"

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will approve the project and authorize Public Works to determine the project feasibility, confirm the required scope, validate project costs, and design the surveillance and security enhancements at Central Juvenile Hall, Los Padrinos Juvenile Hall, and Barry J. Nidorf Juvenile Halls and Challenger Memorial Youth Center. We will return to your Board to adopt, advertise, and award the contract for construction of the project or use Job Order Contracts previously approved by your Board.

In 2006, your Board established nine capital projects to provide various security enhancements and address deficiencies at Challenger Memorial Youth Center; Camps Glen Rockey, Joseph Scott, and Kenyon Scudder; and Central, Los Padrinos, and Barry J. Nidorf Juvenile Halls, for a total capital program cost of \$16.8 million. The individual capital projects and Board-approved budgets are listed below:

- Central Juvenile Hall Security Enhancements (C.P. 86952): \$985,000
- Los Padrinos Juvenile Hall Security Enhancements (C.P. 86953): \$189,000
- Barry J. Nidorf Juvenile Hall Security Enhancements (C.P. 86954): \$8,916,000
- Central Juvenile Hall CCTV, Lighting Ph. II (C.P. 86955): \$1,067,000
- Los Padrinos Juvenile Hall CCTV, Lighting Ph. II (C.P. 86956): \$1,067,000
- Challenger Memorial Youth Center Modular Living Unit (C.P. 86957): \$1,400,000
- Camp Rockey Modular Living Unit (C.P. 86958): \$1,400,000
- Camp Scott/Scudder Modular Living Unit (C.P. 86959): \$1,400,000
- Challenger Memorial Youth Center CCTV Ph. II (C.P. 86960): \$457,000

The projects were divided into two categories: 1) life safety and high-risk security issues; and 2) safety, security, and staff housing deficiencies. The purpose of the projects is to install and integrate updated security technology systems such as: closed circuit television (CCTV), panic/duress alarms, two-way and hands-free emergency communication, and new doors for the private rooms for high-risk juveniles prone to self-harm at each of the facilities. The surveillance systems will be used as a security tool by Probation Department (Probation) staff and managers to monitor a variety of activities and to coordinate tactical responses to active emergency incidents, reduce acts of violence by minors, reduce the use of excessive force by staff, detect smuggling of contraband, and to prevent minors from escaping.

To date, a portion of the scope of work in each of these categories has been completed (e.g., upgraded locks and keys at Central, Los Padrinos and Barry J. Nidorf Juvenile Halls; installation of roof-top barriers at Barry J. Nidorf; and exterior lighting upgrades for all Juvenile Halls). In addition, a few projects are currently under design and/or construction (e.g., Barry J. Nidorf Sally Port, and staff modular living units at Challenger, Glenn Rockey, and Scott/Scudder Camps).

The uncompleted projects were originally managed by Probation. During Probation's effort, they attempted to finalize project components and develop a detailed scope of work that could be publicly bid to design and implement the various security enhancements. However, project delivery was delayed to address new security requirements that necessitated changes to the 2006 scope of work. It was further determined that the Department lacked in-house resources and technical expertise to manage and deliver the projects.

This past summer, management of the uncompleted projects was transferred to Public Works. Upon review of the projects, total project costs could not be determined without performing program validation activities, which should be provided through the services of an architect/engineer. Public Works has completed its solicitation process to obtain an architect/engineer to provide the necessary program validation and cost estimating services, design, and project support services. Representatives from Probation, Chief Executive Office (CEO), and Public Works participated in the competitive selection process.

JTC Architects, Inc. was selected through a competitive process as the architect/engineer for this project based on their experience and qualifications. JTC Architects, Inc. has submitted a proposal to provide their services for a \$1,222,800 not-to-exceed fee. These services will include all architectural, electrical, structural, and security design services. During schematic design, the architect will provide an evaluation of the required security enhancements and a cost estimate.

Based on the findings of the program validation study and determination of project costs, Public Works will consult with Probation and CEO to finalize project scope, project costs, and project delivery prioritization. We plan to return to your Board with recommendations to approve project budgets, project schedules, and adopt, advertise, and award the contract for construction of the project or use Job Order Contracts previously approved by your Board.

Sustainable Design Program

The project supports your Board's Sustainable Design Program by using low-voltage, energy efficient fixtures and equipment. There will be savings due to a reduction in electricity as a result of the more efficient fixtures and equipment.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal 1, Operational Effectiveness and Goal 5, Public Safety by investing in infrastructure, which provides improvements that will enhance operations and maintains and improves the safety and security of the people of Los Angeles County.

FISCAL IMPACT/FINANCING

In 2006, your Board previously approved nine capital projects to provide various security enhancements for a total capital program cost of \$16.8 million. To date, approximately \$5.0 million has been expended, which replaced and upgraded locks and keys and exterior lighting at the Juvenile Halls; and provided roof-top barriers at Barry J. Nidorf. \$11.8 million of the original \$16.8 million allocation remains available to fund the remainder of the uncompleted projects.

JTC Architects, Inc. has agreed to provide architect/engineer services for a \$1,222,800 total not-to-exceed fee, for the project. The negotiated fee has been reviewed by Public Works and is considered reasonable for the respective scope of work.

The recommended architect/engineer service agreement will be funded by prior year net County cost currently appropriated within the 2009-10 Capital Projects/Refurbishments Budget. There is currently \$11.8 million appropriated under the combined total of the following Capital Project Numbers: 86952, 86953, 86954, 86955, 86956, and 86960 to fund the recommended architect/engineer design services agreement.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for award of this agreement, JTC Architects, Inc. is willing to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, language will be incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135, Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

JTC Architects, Inc. is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.206 (Defaulted Tax Reduction Program).

As required by your Board, the proposed project will include one percent of the estimated design and construction costs to be allocated to the Civic Art Special Fund according to your Board's Civic Art Policy adopted on December 7, 2004. The Civic Art fee will be calculated and transferred to the Civic Art Special Fund in a forthcoming Board action.

ENVIRONMENTAL DOCUMENTATION

The proposed projects have been reviewed and determined to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with the State CEQA Guidelines, Sections 15301 (a) and (f), and the County of Los Angeles Environmental Procedures and Guidelines, Class 1 (a), adopted by your Board on November 17, 1987, as the project consists of minor alteration of existing facilities to install mechanical security and safety equipment, involving negligible or no expansion of an existing use. A Notice of Exemption will be filed with the Register-Recorder/County Clerk.

CONTRACTING PROCESS

On February 3, 1998, your Board requested that contract opportunities be listed on the Office of Small Business website. However, this contract opportunity was not listed on the website because the Architectural Evaluation Board (AEB) evaluation process was used. This process was established by your Board to ensure that firms are selected on an equitable and impartial basis to provide design and consultant services. Public Works uses the Doing Business with Us website to offer general consultant opportunities, and the AEB supplements its business listing of architectural firms from the website information.

On September 9, 2009, the AEB recommended eight firms to be considered for performing the professional services for the project. On October 26, 2009, technical proposals for services were requested from these firms. Two firms submitted proposals for consideration. The proposals were evaluated by a panel of members from Probation, CEO, and Public Works based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations were done without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, JTC Architects, Inc. was found to be the best qualified to perform these services.

JTC Architects, Inc. has agreed to provide the recommended services for a \$1,222,800 not-to-exceed fee. The construction administration portion of the fee will be billed during the construction phase and only after authorization to proceed with construction. The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work.

The Honorable Board of Supervisors
January 19, 2010
Page 6

JTC Architects, Inc., Community Business Enterprises participation data and three-year contracting history are on file with Public Works.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

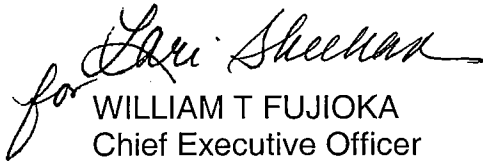
IMPACT ON CURRENT SERVICES OR PROJECTS

There will be no impact on current County services or projects during the performance of the recommended actions.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Department of Public Works, Project Management Division II; Arts Commission; and Probation Department.

Respectfully submitted,


WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:SK
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- c: Executive Officer, Board of Supervisors
- Auditor-Controller
- Arts Commission
- Acting County Counsel
- Office of Affirmative Action Compliance
- Department of Public Social Services (GAIN/GROW Program)